



# Annual Report

SUPPORT | LEAD | GROW

2023



Greenhills Neighbourhood House  
acknowledge the Wurundjeri Woi Wurrung  
people as the custodians of the lands and  
waterways in the areas now known as  
Banyule and Greensborough.

Sovereignty has never been ceded and First  
Nations people remain strong in their  
enduring connection to land and culture. We  
pay our respects to their elders, past and  
present.



**ABN**

**77 506 593 314**

**LOCATED**

**Wurundjeri Country  
Building 2 Community Drive, Greensborough 3088**

**[www.gnh.org.au](http://www.gnh.org.au)**

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## | SUPPORT

We will empower more people through our skill sharing programs, the direct services we offer and through the provision of information.

We will develop a greater sense of belonging and inclusion, and reduce loneliness, where people use the House in order to connect, share, give and feel valued.

We will provide more opportunities for families to be involved, and be seen as an anchor point for the community.



## | LEAD

We will work to obtain sufficient resources so we are sustainable and are able to respond to our community's changing needs for services and facilities.

We will be leaders for our community in terms of our own practices of inclusivity and in the environmental sustainability of our activities.

We will get better with technology, both for our own efficiency and to have knowledge for our community to access.



## | GROW

We will develop additional specific programs to respond to the needs of groups not currently using the House.

We will have an increased profile, in both social media and with social networks, and contribute to an increased profile of Neighbourhood Houses in general.



**A friendly, inclusive and connected community.**

**We are the little house that thinks big!**

# OUR TEAM

## COMMITTEE

### **PRESIDENT**

ROS DEMETRIOS

### **VICE PRESIDENT**

JANNEANE CONNELLY

### **SECRETARY**

SHANEI JORDAN

### **TREASURER**

STEPHI MCMILLAN

### **GENERAL MEMBERS**

CHRIS PATTISON

JO BRISLANE

TRUDI WATERFALL

## HOUSE

### **COORDINATOR**

JANELLE DUNSTAN

### **PROGRAMS & CHILDCARE**

SARAH WILLITS

### **PROGRAMS & FINANCE**

JANET KENRICK

### **PROJECT WORKERS**

STEPH MORO

CHIKA IWAMI

## CHILDCARE

### **CHILDCARE COORDINATOR**

ELAINE FREEMAN

NICKY BROGNO

LISA HANSEN

### **CHILDCARE EDUCATORS**

NATALIE KING

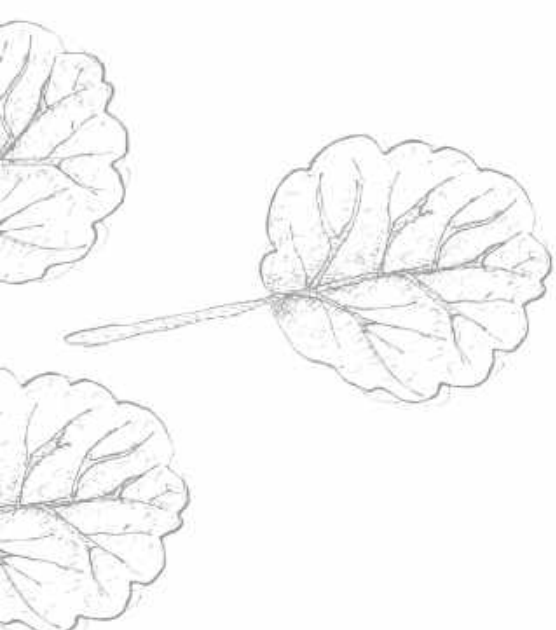
BELINDA GLEESON

KELSEY LYON

### **CHILDCARE VOLUNTEERS**

MOIRA WILLITS

BEV LANDY



## VOLUNTEERS

STEPH K

GAYE

BRONWYN

LARYSSA

JARED

RACHAEL

VERONICA

BELINDA

SHANEI

JANNEANE

CAROL

CARMEL

LAURA

GOHAR

KARA

ATHENA

MADDI

CONNOR

CHLOE

MONIKA

MARIANNE

MOIRA

BEV

EMMA

MEMO

DEB

MARY

NELLY

KATHERINE F

MARGARAT

TAMEKA

KATE

MIN

ANNE

CATHERINE

SARA

VALERIE

NIKKI

KIRA

MILES

ELLY

GALI

We are so grateful to our incredible team of volunteers. Their willingness to give their time, service and insights is greatly appreciated. Their support allows us to fulfil our mission and support the broader community every week.



# PRESIDENT REPORT

ROS DEMETRIOS

2023 has been a big year for Greenhills Neighbourhood House. We are proud to have celebrated our 40th year anniversary!

The Crafty Chats crew have been invaluable in running market stalls both on site as part of our events and off-site including Greensborough Plaza, Malahang festival and more. We are getting highly skilled at sharing our jams, dehydrated produce and handmade goodies.

It has been exciting to see the physical improvements to the centre, with the childcare playground completed and well used. The outdoor kitchen and deck upgrade have also been very useful and is a beautiful addition.

We look forward to the Greenroom renovation being completed in 2024! Thank you to all the volunteers who cleaned, sorted, and packed up at the end of the year to make the works possible.

As a committee we have focused on supporting Greenhills staff and updating all our policies and procedures. This year we said goodbye to Roberta Antonio and Bev Landy from the committee, thank you for all your input and hard work over the years.

Thank you to everyone who makes Greenhills the inclusive and warm place that it is.





# COORDINATOR REPORT

JANELLE DUNSTAN

We completed a few big projects in 2023 and learnt a lot about what we can achieve at Greenhills, our strengths, and how we can build on the hard work of all those who have been involved in the centre over the last 40 years. A big thank you to previous coordinators Christine Burroughs and Anna Lee for all their hard work.

## **Project & Events**

A major project for the year was running eight pop up food relief markets (thanks to funding from DFFH) from January- June. We were able to not only feed our local community but also host a range of cooking, gardening and waste-reduction activities.

Through Growing Greenhills, thanks to funding from Vic Health, we ran a series of family fun days, piloted a playgroup program and implemented healthy eating and environmental initiatives that have now become everyday practice at our centre.

Thanks to the Victorian Government and Banyule Council we have been able to run free events that connect our community. In Seniors week we have an open day and a multicultural fiesta to finish off the year.

## **Place**

We are grateful for the funding from the Victorian Government through the Living Local -Community Grants Program. This has led to our outdoor deck being improved. We now have an outdoor kitchen, furniture and blinds which means we are able to run more outdoor events, utilise the space we have and enjoy the beautiful view of the Andrew Yandell reserve which we are so lucky to be nestled next to.

## **People**

2023 brought about a fair amount of change in our team. We said goodbye to Elaine as our childcare coordinator. Elaine has been a constant at our centre for over 15 years and we are so grateful for her skill, care and hard work. Thankfully Elaine will be staying on as a casual so we can still enjoy her fabulous company.

We have had a few changes with Tutors at the centre, in 2023 we said Goodbye to Ange, Chris and Sabine who have been running wellbeing classes at Greenhills for over 20 years.

Chika, joined the Greenhills team this year bringing some extraordinary organisational skills and cooking ability.

Our strong team of volunteers, committee and community are what keeps us going. Together we have been able to care for our community and each other.

Invest, respond, make new connections.



# CHILDCARE REPORT

**Greenhills Occasional Care offers an inclusive program for children aged 6 months to 5 years. We aim to work closely with our families to provide a smooth transition into care, ensuring a personal welcome and time for parents/carers to discuss any issues or concerns. We have a pre-enrolment visit with families to make sure individual needs are catered to.**

The year 2023 was a big year for Greenhills Occasional Care. We said goodbye to our long-term coordinator Elaine and welcomed both Nicky and Lisa into the role. Elaine's impact on Greenhills is undeniable, after 15 years she has demonstrated great love and care for our beautiful gentle centre.

Nicky embraced the role with enthusiasm, however, family circumstances meant her tenure was short-lived. Lisa then joined the team and helped us to update all of our policies and procedures with thought, care and experience.

Our core team of staff helped us carry on throughout the year. A massive thanks to Belinda, Natalie and Kelsey for covering shifts, providing exceptional education and remaining a constant cheery face for our little ones in care. Our team of relief educators, Moira and Michelle helped us along as well.

In 2023 we ran 7 sessions a week, every morning and Monday and Wednesday afternoon to support the children at Greenhills Preschool.

Although 2023 was a year of change for Greenhills Childcare we are very proud to have provided quality care for our community and our parent feedback reflects that level of care:

## **Parent Feedback**

"We have loved our time at Greenhills. Both our children have benefited greatly from this service."

"We love Greenhills so so much! The staff are amazing, thank you all !!"





# ENVIRONMENT & SUSTAINABILITY



## Food Waste

We fight food waste in the broader community by sorting and redistributing waste from supermarkets (through Fair share and Second bite) but what do we do with our leftovers that aren't good enough to share with the community?

Our first step is always to give out what we can to those in need and the local community. Then, we have been pickling, preserving and exploring all the possible ways that we can extend the life of the produce that we rescue and keep it from landfill.

### Volunteer & community favourites so far have been:

- Making kimchi
- Quick pickles – in particular, Japanese pickling with Chika
- Seasonal jams
- Dehydrated fruit, especially citrus for our teas and gin!

In response to the interest, we now have established a weekly People Pickling Group that runs every Thursday morning. Their preserved goods are then shared on Fridays and given out the following week. We have also increased our compost and worm farms by purchasing new bins and having a consistent turnover. Composting is an area that we wish to put some volunteer time into and improve next year.

## Tackling excess cardboard, paper and plastic!

A pitfall in our food relief program is that it generates a large amount of cardboard and plastic waste. Together we have begun to tackle this issue with the following solutions:

- Finding local gardeners that need cardboard for their garden
- Shredding it and adding to compost
- Using it for food relief community members instead of plastic boxes.
- Using it for kids craft activities (construction play at Family Fun Days)
- Using bottle tops for art projects and threading.
- With Bunnings Eltham we made a succulent wall – using old pots, plants from around the court and plastic bottles.





# ENVIRONMENT & SUSTAINABILITY



With thanks to a Banyule City Council Environment Grant we have continued our investigating and trialling of different ways that we can reduce waste produced here at Greenhills through our **Recycle Incubator Programming**.

As a part of this programming, we have been able to host an array of place-based family and age-friendly events and creative workshops that focussed on getting together as a neighbourhood to re-think and explore the ways that we can collaboratively re-cover and re-make with our waste.

Not only did we explore ways to prolong or upcycle materials through craft, we continued to host clothes swaps, and stock free clothes racks outside the Greenroom and in the office.

With our ongoing love of everything pre-loved and reusable, we participated in the **Garage Sale Trail** towards the end of the year. Being a part of this event allowed us to fundraise, raise awareness on the importance of extending the life of your stuff and re-engage the local circular economy in the neighbourhood.

Greenhills sewing group, Sewing with a Purpose, welcomed new groups members, designed and produced new circular products for their local community, such as reusable cutlery sets, pot holders and more.

Greenhills also participated in **Urban Agricultural Month** this year! With the fabulous Chika, we hosted a series of cooking classes that focussed on preserving food to minimise scraps as well as ways that those scraps could be utilised. Some of Chika's other cooking classes included, Traditional Miso and Shiratama Mochi Rice Sundae's!

We look forward to being able to host more cooking classes with a focus on accessibility alongside sustainability in the new year.





**Highlight**  
**Eco Family**  
**Fun Day**





# VOLUNTEER SPOTLIGHTS

We have had a wonderful year - thank you to the community and our incredible groups of volunteers for all your support, insights, creativity and company.



Greenhills proudly supports all women & girls (cis, trans, gender diverse, intersex and non-binary!) through our programs and lovely community 🌈

Here's a photo of our wonderful team of vollies enjoying pancakes together on International Women's Day 🌻

A huge thank you to the generosity of community! Thanks to Nadine and their group of thoughtful, caring friends who responded to a call out, our Greenroom was frequently restocked with some essential home goods ☺



Mosaic Magic! Our magnificent mosaic was reinstalled!! Thank you Ros, Steph, Anne, Rob, Janneane and everyone who helped.

Sewing with a purpose is a group of enthusiastic and caring volunteers who repurpose used fabric.

This year we proudly made Christmas bags for another charity, made 100's of Boomerang Bags, produce bags and children's readings bags.

This group meets Thursdays and also volunteers at events and markets.



A shoutout to Workshop Wednesday's crew! Thank you, Connor, who has been helping us out in the office every week, shredding & keeping our documents safe! And thank you, Caroline, for your beautiful drawings and posters that have helped us market our community events.

Pictured to the right are our incredible pantry vollies; Gaye, Larysa, Bronwyn, Jeff and Kara! They tirelessly support our weekly food rescue and relief pantry in sorting donated goods, packing grocery boxes, trying on clothing donations and moving furniture when we find out we have reno's around the corner! We could not do it without you!





# HIGHLIGHTS



## Mothers Day Flower Stall - Growing and Giving Locally in Community Drive

This year we focussed on seasonal and celebratory fundraising. We found great success in our Mothers Day Flower & Houseplant fundraiser and hope to collaborate with local gardens or farms and run this again in the new year.



## Seniors Open Day

With funding from Banyule City Council through their Age Friendly grants, we put on an accessible age friendly open day and teamed up with EVE Dance and Agnes from our weekly Tai Chi. We offered a whole day of free movement and wellbeing sessions with them, alongside a catered nutritious lunch.



## Plastic Free July

Our wonderful crew of work experience students and vollies, Laura, Gali and Maddie, helped us create reusable and circular eco friendly products for community to take home. We also offered free learn-to-crochet and sew-your-own sessions where local participants could learn to make their own kitchen scrubbers and dishcloths.



## Multicultural Community Carnival

Thanks to Multicultural Festivals and Events funding from the DFFH, we proudly celebrated the practices and traditions of new and established community members. Community championed one another through the sharing of food, cooking, dance, art and story telling. We are so grateful to everyone who participated and came along to join together in such a joyful event.



Spotlight

Seniors  
Open Day





Spotlight

# Pop-up Food Relief Markets





# We celebrated our 40th Birthday with a party!



## Spotlight



In November 2023 we hosted a wonderful dinner for our past staff, volunteers, community members and key stakeholders in our Stage Room. We were also joined by Elizabeth Nealy and the mayor, Peter Castaldo.

Thank you to everyone who joined us, shared stories and fond memories from over the years at Greenhills, and also signed our memento book alongside our 20th and 30th birthday celebrations that are recorded.

We are so proud to have been operating for another decade, and we look forward to many more memorable years together.





# TREASURER'S REPORT

## STEPHANIE MCMILLAN

It has been another busy year financially at Greenhills Neighbourhood House. As well as the usual revenue we have been successful in our applications for several other grants to run extra programs during the year.

Grants received and carried forward from last year have enabled Multicultural events, Xmas celebrations and Age Friendly & Food Relief programs which were all well received by the community.

The upgrade of the Deck was also completed and a great improvement to the House. Any Grant funds not expended at the end of 2023 have been carried forward to 2024. Childcare's income has been consistent from 2022 with good numbers across the sessions.

An increase in party hires has seen a considerable increase in Use of Centre Income. We will strive to maintain and increase this moreover into the new year as we settle into the new Wellington St campus which will hopefully expand this income stream.

The year ended with a loss for the House of \$9,453.

We would like to thank the Banyule City Council and DHHS for our funding as well as State and Federal Government Departments for the several grants received throughout the year.

Treasurer: Stephanie McMillan  
Bookkeeper: Janet Kenrick





# FINANCIAL REPORT

## SPECIAL PURPOSE FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

GREENHILLS NEIGHBOURHOOD HOUSE INCORPORATED  
A.B.N. 77 506 593 314

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GREENHILLS NEIGHBOURHOOD HOUSE INCORPORATED  
A.B.N. 77 506 593 314  
BOARD OF MANAGEMENT'S REPORT

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Your Board members present the special purpose financial report on the entity for the financial year ended 31 December 2023.

**Board of Management Members**

The names of board of management members throughout the year and at the date of this report are:

President	Ros Demetrios	
Vice President	Janneane Connely	
Secretary	Shanei Jordan	From 18 March 2023
Secretary	Roberta D'Antonio	Resigned 21 March 2023
Treasurer	Stephanie McMillan	Appointed 18 March 2023
Treasurer	Bev Landy	Resigned 20 February 2023
Executive Member	Shanei Jordan	Until 18 March 2023
Executive Member	Chris Pattison	
Executive Member	Jo Brislane	Joined 18 September 2023
Executive Member	Trudi Waterfall	Joined 18 September 2023
Coordinator	Janelle Dunstan	

**Principal Activities**

The principal activities of the entity during the financial year were:

The Association provide a variety of courses and activities—educational, recreational, environmental, and social – that will suit people of all ages and abilities, and from many walks of life and cultural backgrounds. The classes and groups encourage community-based learning and provide support in a friendly and welcoming environment. By participating in them, people can build social connections and networks and further develop their sense of community spirit.

**Significant Changes**

No significant changes in the nature of the entity's activity occurred during the financial year.

**Operating Results**

The deficit for the year attributable to the entity amounted to \$9,453 (2022: \$32,494).

**After Balance Date Events**

A matter has continue to evolve since 31 December 2022 that has significantly affected, or may significantly affect:

- (a) the entity's operations in future financial years, or
- (b) the results of those operations in future financial years, or
- (c) the entity's state of affairs in future financial years.

Signed in accordance with a resolution of the Board of Management.

President   
\_\_\_\_\_  
Ros Demetrios

Secretary   
\_\_\_\_\_  
Shanei Jordan

Dated this 15<sup>th</sup> day of MARCH 2024



GREENHILLS NEIGHBOURHOOD HOUSE INCORPORATED  
A.B.N. 77 506 593 314

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2023

	2023	2022
	\$	\$
<b>INCOME</b>		
<b>Grant Funding Income</b>		
Department of Health and Human Services: Operating Grant	94,380	92,580
Department of Health and Human Services: Social & Community Grant	-	-
	<b>94,380</b>	<b>92,580</b>
<b>Fees from Programmes &amp; Other Income</b>		
Childcare Fees	141,219	141,522
Course Fees	14,115	17,361
Donations & Grants	83,971	76,996
Emergency Relief Grant	95,477	42,694
Fundraising Income	4,179	2,668
Interest Received	1,163	212
Miscellaneous Income	2,905	42
Sponsorship Income	-	1,000
Use of Centre Income	25,971	15,912
	<b>369,000</b>	<b>298,407</b>
<b>COVID-19 Related Assistance</b>		
Business Support Fund	-	500
	<b>-</b>	<b>500</b>
<b>TOTAL INCOME</b>	<b>463,380</b>	<b>391,487</b>
<b>EXPENDITURE</b>		
<b>Staff Salaries, Wages &amp; Oncost</b>		
Salaries & Wages	321,578	279,113
Superannuation Contributions	33,820	28,737
Annual Leave, Long Service Leave & Time in Lieu Leave	10,723	15,187
Other Employee Expenses	-	254
Portable Long Service Benefits Scheme Levies	5,251	4,588
Workers Compensation	2,646	3,259
	<b>374,018</b>	<b>331,138</b>
<b>Operating Expenses</b>		
Advertising & Promotion	574	388
Audit Fees	1,075	1,025
Bad Debts	361	779
Bank Fees & Charges	933	967
Childcare Expenses	8,785	10,886
Cleaning & Rubbish Removal	8,959	10,180
Computer Costs	2,367	2,569
Depreciation	6,637	7,347
Emergency Relief Program Costs	24,461	6,891
Fundraising	4	-
Insurance	503	462
Office Expenses	18,178	19,831
O H & S Equipment	97	1,731
Postage	208	2,260
Printing & Stationery	1,475	1,361
Programme Expenses	9,645	16,717
Rent on Land & Buildings	3,919	(140)
Repairs & Maintenance	-	95
Subscriptions	3,066	2,763
Telephone	1,587	1,827
Utilities	6,061	5,104
	<b>98,815</b>	<b>92,843</b>
<b>TOTAL EXPENDITURE</b>	<b>472,833</b>	<b>423,981</b>
<b>NET SURPLUS/ (DEFICIT) FOR THE YEAR</b>	<b>(9,453)</b>	<b>(32,494)</b>

GREENHILLS NEIGHBOURHOOD HOUSE INCORPORATED

A.B.N. 77 506 593 314

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 DECEMBER 2023

	2023	2022
	\$	\$
<b>NET SURPLUS/ (DEFICIT) FOR THE YEAR</b>	<b>(9,453)</b>	<b>(32,494)</b>
Total comprehensive income for the year	-	-
<b>NET SURPLUS/(DEFICIT) ATTRIBUTABLE TO THE ASSOCIATION</b>	<b>(9,453)</b>	<b>(32,494)</b>

**GREENHILLS NEIGHBOURHOOD HOUSE INCORPORATED**  
**A.B.N. 77 506 593 314**

**STATEMENT OF FINANCIAL POSITION AS AT 31 DECEMBER 2023**

	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
<b>CURRENT ASSETS</b>		
Savings Account	62,363	61,585
Operating Account	110,811	142,566
Term Deposit	15,000	15,415
Debit Card Account	1,261	2,590
Petty Cash	71	100
Trade Receivables	1,278	39,222
Other Receivables	276	79
Prepayments	2,151	-
<b>TOTAL CURRENT ASSETS</b>	<b><u>193,211</u></b>	<b><u>261,557</u></b>
<b>NON-CURRENT ASSETS</b>		
Leasehold Improvements	87,069	68,087
Less: Accumulated Depreciation	<u>(20,966)</u>	<u>(16,193)</u>
	<u>66,103</u>	<u>51,894</u>
Plant & Equipment - Finance Lease	36,714	29,167
Less: Accumulated Depreciation	<u>(24,357)</u>	<u>(22,492)</u>
	<u>12,357</u>	<u>6,675</u>
<b>TOTAL NON-CURRENT ASSETS</b>	<b><u>78,460</u></b>	<b><u>58,569</u></b>
<b>TOTAL ASSETS</b>	<b><u>271,671</u></b>	<b><u>320,126</u></b>
<b>CURRENT LIABILITIES</b>		
Trade & Sundry Creditors	144	7,904
GST & PAYGW Payable	7,173	9,831
Superannuation Payable	3,066	2,746
Portable Long Service Benefits Scheme Levy Payable	1,303	1,185
Grants Received in Advance	48,733	87,365
Provision for Annual Leave	25,542	20,424
Provision for Long Service Leave	36,106	29,833
Provision for Time In Lieu Leave	3,148	4,929
<b>TOTAL CURRENT LIABILITIES</b>	<b><u>125,215</u></b>	<b><u>164,217</u></b>
<b>TOTAL LIABILITIES</b>	<b><u>125,215</u></b>	<b><u>164,217</u></b>
<b>NET ASSETS</b>	<b><u>146,456</u></b>	<b><u>155,909</u></b>
<b>EQUITY</b>		
Accumulated Funds	146,456	155,909
	<b><u>146,456</u></b>	<b><u>155,909</u></b>

The Statement of Financial Position is to be read in conjunction with the audit report  
and the notes to the financial statements.



**GREENHILLS NEIGHBOURHOOD HOUSE INCORPORATED**  
**A.B.N. 77 506 593 314**  
**STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 31 DECEMBER 2023**

	Accumulated Members Funds \$	Total \$
<b>Opening Balance as at 1 January 2022</b>	188,403	188,403
Surplus/ (Deficit) attributable to the Association	(32,494)	(32,494)
<b>Balance as at 31 December 2022</b>	<u>155,909</u>	<u>155,909</u>
Surplus/ (Deficit) attributable to the Association	(9,453)	(9,453)
<b>Balance as at 31 December 2023</b>	<u><u>146,456</u></u>	<u><u>146,456</u></u>

The Statement of Changes in Equity is to be read in conjunction with the audit report and the notes to the financial statements.



**GREENHILLS NEIGHBOURHOOD HOUSE INCORPORATED**  
**A.B.N. 77 506 593 314**  
**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2023**

	Note	2023 \$	2022 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from Grant Funding		139,719	220,436
Other Receipts		321,613	203,015
Payments to Suppliers and Employees		(468,717)	(402,451)
Interest Received		1,163	212
Net Cash Generated From/ (Used in) Operating Activities	1	<u>(6,222)</u>	<u>21,212</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for Property, Plant and Equipment		(26,528)	(42,642)
Net Cash (Used in)/ Provided by Investing Activities		<u>(26,528)</u>	<u>(42,642)</u>
Net Increase/ (Decrease) in Cash Held		(32,750)	(21,430)
Cash and Cash Equivalents at Beginning of Financial Year		222,256	243,686
Cash and Cash Equivalents at End of Financial Year	2	<u>189,506</u>	<u>222,256</u>

**GREENHILLS NEIGHBOURHOOD HOUSE INCORPORATED**  
**A.B.N. 77 506 593 314**  
**NOTES TO THE STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023 \$	2022 \$
<b>Note 1 - Net cash generated from/ (used in) operating activities</b>		
Net Surplus for the Year	(9,453)	(32,494)
Non-Cash Flow Item: Depreciation	6,637	7,347
Non-Cash Flow Item: Loss on Disposal of Fixed Assets	-	-
(Increase)/ Decrease in Trade & Other Receivables	37,747	(18,184)
(Increase)/ Decrease in Prepayments	(2,151)	-
Increase/ (decrease) in Trade and Other Payables	(9,980)	1,912
Increase/ (Decrease) in Grants Received in Advance	(38,632)	50,360
Increase/ (Decrease) in Provisions	9,610	12,271
	<u>(6,222)</u>	<u>21,212</u>
<b>Note 2 - Cash and cash equivalents at end of financial year</b>		
Cash on Hand	189,506	222,256
	<u>189,506</u>	<u>222,256</u>



**GREENHILLS NEIGHBOURHOOD HOUSE INCORPORATED**  
**A.B.N. 77 506 593 314**  
**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2023**

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**Note 1 - Statement of Significant Accounting Policies**

This financial report includes the financial statements and notes of Greenhills Neighbourhood House Incorporated., a incorporated association, which is incorporated in Victoria under the Associations Incorporation Reform Act 2012.

**Policies Basis of preparation**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Reform Act (Victoria 2012). The Board has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The following is a summary of the material accounting policies adopted by the company in the preparation of the general purpose financial report. The accounting policies have been consistently applied, unless otherwise stated.

**Accounting Policies**

**a. Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

**Plant and Equipment**

Plant and Equipment are measured on the cost basis less depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to the company and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the income statement during the financial period in which they are incurred.

**Depreciation**

The depreciable amount of all fixed assets are depreciated over the useful lives of the assets to the Board commencing from the time the asset is held ready for use.

The asset's residual values and useful lives are reviewed and adjusted, if appropriate, at each balance date.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.

**b. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

**GREENHILLS NEIGHBOURHOOD HOUSE INCORPORATED**  
**A.B.N. 77 506 593 314**  
**NOTES TO THE FINANCIAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2023**

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**c. Revenue**

Grants are recognised at fair value where there is reasonable assurance that the grant will be received and all grant conditions will be met. Grants relating to expense items are recognised as income over the periods necessary to match the grant to the costs they are compensating.

Grants received for specific programs are recognised as income only to the extent of work completed on those projects when the terms of the grants stipulate that any unexpended funds are to be returned to the sponsor if the program is not completed. In those circumstances the funds attributable to work still to be completed are carried forward as grants income deferred.

Revenue is measured at the fair value of the consideration received or receivable.

Revenue from the sale of goods is recognised at the point of delivery as this corresponds to the transfer of significant risks and rewards of ownership of the goods and the cessation of all involvement in those goods.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

**d. Income Tax**

By virtue of its aims as set out in the constitution, the Association qualifies as an organisation specifically exempt from income tax under the Income Tax Assessment Act, 1997.

**e. Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of expense. Receivables and payables in the Balance Sheet are shown inclusive of GST.

**f. Employment Entitlements**

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amount expected to be paid when the liability is settled.

Contributions are made by the association to employee superannuation fund and are charged as expenses when incurred.

**g. Provisions**

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

**h. Related Party Transactions**

The Committee Members act in an honorary capacity and are not paid for their services as Committee Members.

There were no transactions with related parties during the 2023 financial year.



**GREENHILLS NEIGHBOURHOOD HOUSE INCORPORATED**  
**A.B.N. 77 506 593 314**  
**STATEMENT BY MEMBERS OF THE BOARD OF MANAGEMENT**

The Board of Management has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Board of Management, the financial report as set out on pages 2 to 7, satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012 and:

- 1 a. comply with Australian Accounting Standards applicable to the association; and  
b. give a true and fair view of the financial position of Greenhills Neighbourhood House Inc as at 31 December 2023 and its performance for the year ended on that date.
- 2 At the date of this statement, there are reasonable grounds to believe that Greenhills Neighbourhood House Incorporated, will be able to pay its debts as and when they fall due.

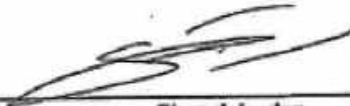
This declaration is signed in accordance with subsection 60.15(2) of the Australian Charities and Not-for-profits Commission Regulation 2013.

**President**



\_\_\_\_\_  
**Ros Demetrios**

**Secretary**



\_\_\_\_\_  
**Shane Jordan**

**Dated this**

15 day of MARCH 2024



# Collins & Co Audit Pty Ltd

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**GREENHILLS NEIGHBOURHOOD HOUSE INCORPORATED**  
**A.B.N. 77 506 593 314**  
**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS**

### **Opinion**

I have audited the accompanying financial report of Greenhills Neighbourhood House Incorporated (the Association), which comprises the balance sheet as at 31 December 2023, and the income statement, statement of changes in equity and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by the members of the Board.

In my opinion, the financial report of the Association is in accordance with the Associations Incorporation Reform Act (Victoria 2012), including:

- i. giving a true and fair view of the Association's financial position as at 31 December 2023 and of its performance for the year ended; and
- ii. complying with Australian Accounting Standards as per Note 1 and the *Associations Incorporation Reform Act (Victoria 2012)*.

### **Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. I am independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled our other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Emphasis of Matter - Basis of Accounting and Restriction on Distribution**

I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Greenhills Neighbourhood House Incorporated to meet the requirements of the Associations Incorporation Reform Act (Victoria 2012). As a result, the financial report may not be suitable for another purpose. My opinion is not modified in respect of this matter.

### **Responsibilities of Management and Those Charged with Governance for the Financial Report**

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the applicable legislation and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Association's financial reporting process.





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## **Auditor's Responsibilities for the Audit of the Financial Report**

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the registered entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the responsible entities.
- Conclude on the appropriateness of the responsible entities use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the registered entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal controls that I identify during my audit.

**Auditor:** Frederik Ryk Ludolf Eksteen

**ASIC Registration Number:** 421448

**Address:** Collins & Co, 127 Paisley Street, FOOTSCRAY VIC 3011

**Signature:**

**Date:** 15 March 2024

**GREENHILLS NEIGHBOURHOOD HOUSE INCORPORATED**  
**A.B.N. 77 506 593 314**  
**CERTIFICATE BY MEMBERS OF THE BOARD OF MANAGEMENT**

I, **Ros Demetrios & Shanel Jordan** certify that:

- (a) We are members of the board of management of the Greenhills Neighbourhood House Incorporated.
- (b) We attended the annual general meeting of the association held on 18 March 2024.
- (c) We are authorised by the attached resolution of the Board to sign this certificate.
- (d) This annual statement was submitted to the members of the association at its annual general meeting.

President

  
\_\_\_\_\_  
**Ros Demetrios**

Secretary

  
\_\_\_\_\_  
**Shanel Jordan**

Dated this

day of **18/03/2024**



# OUR SUPPORTERS



Banyule City Council for lease of our premises, annual funding, access to grants and working in partnership on projects and service delivery.



The Victorian State Government for recurrent Neighbourhood House Coordination Funding, access to Business and Community Support grants.



Australian Government

Federal Government and Kate Thwaites MP for their support and access to grants.



VicHealth for partnering with us to support the health and wellbeing of young people through our Family Programs and Playgroups.



North East Neighbourhood House Network and Julie Johnston for supporting us to navigate throughout the year.



Food Collective through Diamond Valley Community Support and especially Watsonia Neighbourhood House for supporting us to source food and other emergency supplies for our food relief operations.



Second Bite for your donations of rescued and distributed food to our pantry and food relief operations supporting community in crisis.



STREETSMART for your Immediate Impact Grant funding for our food relief operations supporting local community.



Funding sponsorship from Community Bank - Diamond Creek



Funding sponsorship from Morrison Kleeman for our food relief operating in the Greenroom supporting local community.



The community kindness initiative, Here for Ya Mate, for their ongoing support in fundraising and donating to our food relief pantry throughout another challenging year.

# OUR SUPPORTERS



FareShare for your contributions of free and nutritious meals for community accessing support through our pantry.



Food Bank for their ongoing donations of rescued food to our community pantry and food relief operations.



The Veggie Empire team for their ongoing insights, advice and support for our community gardens, community resources and fresh food in our community pantry food relief operations.



MCC CareNet for their incredible ongoing partnership, support, advice and insights on sustainable food relief operations and practices.



(LOWER PLENTY)

For Aldi's donations of excess fresh and ambient food and resources to our community pantry and food relief operations every week.



(ELTHAM AND THOMASTOWN)

Eltham Bunnings for their community contributions to our gardens. Thank you for your expertise, plants and materials for our community garden and for your fundraising opportunities given.



(DIAMOND VALLEY AND ELTHAM)

To the Eltham Lions Club for their support of our community pantry and donations to our food relief operations.

To Diamond Valley Lions ongoing support of our community pantry and fundraising.



Greensborough and Eltham Rotary Clubs for their donations to our House throughout another year.